# Managers’ Weekly Report & QA Metrics

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| Work Beginning: 02/06/2014 | Work Summary | Wrote super classes for Media handlers, plus as consequence refactored Image, Text, Graphic, Video, and Audio handlers with Steve. This also fixed he media stop issues for Audio and Video. Edited what content was displayed on the MainMenu screens in GUI. Changed all the file paths in eCook, and got eclipse to export a runnable JAR file of eCook. Changed how and where configuration files (notes, shopping lists, XML recipes, recipe resources) are handled, so now in the %localappdata% directory. Assisted employees with coding and environment issues/questions. |
| Issues | So many issues/questions from employees that was unable to complete as much work as would have liked to. Same problems/issues (environment related) kept occurring on an almost daily basis. Some employees not contributing to completing the workload as they promised, therefore causing extra work for the others. |
| Work Beginning: 09/06/2014 | Work Plan | Write super class for the GUI classes, and therefore refactor all associated GUI classes with Steve. Fix final bug with running eCook from executable JAR file. Review all test classes for appropriate coverage, and all classes to check they meet coding standards, ready for final hand-in deadline. |
| Issues | Lots of code duplication in GUI classes, and also mixed with CSS formatting, meaning refactoring will be a time consuming process. ClassLoader() methods for extracting resources from JAR files, seem to throws errors when currently used from JAR file – need to find a solution. |

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| **Metric** | **How measured** | **Achieved (Yes/No with Comments)** |
| Defects opened | Number of new defects opened per week tracked | Yes – 22 |
| Defects closed | Number of defects closed per week tracked | Yes - 37 |
| Work items completed | Number of work items completed per week | Yes – view on Jira |
| Ratio of estimated time to actual time taken per task | Track these values weekly | Yes – View burndown charts on Jira |
| Integration test results | Report/log results of integration testing | YES – view on Jira (attached to relevant tickets) |
| Repeated fails | Log repeated fails and review daily | Yes – none |
| Thorough testing | Check to see whether units have been tested according to the “Test Strategy” documentation | Yes – but still being worked on/reviewed as refactoring happens. |